

Oxford Area Cable Commission

November 20, 2023

Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371

A rescheduled meeting of the Oxford Area Cable Commission was held on November 20, 2023, at the Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371 at 4:30 p.m.

PRESENT: Ed Hunwick (Ox. Twp.), Karen Geibel (Add. Twp), John Hawkins (Leo. Vill), Catherine Colvin (Ox Twp). Also Present: Teri Stiles, Dave Kenny and Kyle Snage.

ABSENT: Maureen Helmuth (Ox. Vill)

Approval of Agenda: Moved by Commissioner Geibel, supported by Colvin to approve the agenda as Presented. All ayes, motion carried.

October 30, 2023: Minutes: Moved by Colvin, supported by Commissioner Hawkins, to approve the minutes as presented. All ayes, motion carried.

7 A. Bills: Moved by Geibel, supported by Hawkins to approve Items 7a, including the bills in the amount of \$19,568.33. Roll Call Vote: Ayes: Colvin, Geibel, Hawkins, Hunwick. Motion carried

7B. Colvin moved, supported by Hawkins to receive and file consent Agenda items b and c. All ayes, motion carried.

8A. Colvin moved, seconded by Hawkins to Receive and File the Michigan Class Investment report. All ayes, motion carried.

8B. Geibel moved Hawkins seconded to Receive and File the Oakland Class Investment report. All ayes, motion carried.

9A Next Meeting date. Board consensus next meeting will be December 18, 2023.

9B. New Equipment Price Comparison follow up. Geibel moved to approve purchase of mic kit from B&H in the amount of \$1,892, second by Hawkins. Roll Call Vote: Ayes: Geibel, Hawkins, Hunwick, Colvin motion carried

10. New Business:

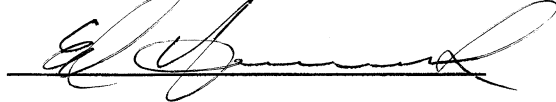
- A. Budget Amendments: Geibel moved, Hawkins seconded to approve the budget amendment for the 2022 Township Audit fee of \$500 taken from the Capital Expenditures. Roll Call Vote: Ayes, Hawkins, Colvin, Geibel, Hunwick. Motion Carried.

Internet Amendment Tabled for further information.

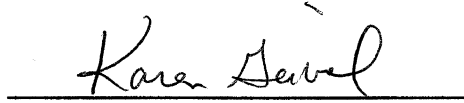
- B. Station Manager Evaluation: Commissioner Geibel reported Personnel Committee met with Stiles reviewed past year and goals for next year and recommends 6% wage increase beginning January 2024.
- C. 2024 Proposed Meeting Dates: Geibel moved to approved proposed meeting dates for 2024, second by Hawkins. All ayes, motion carried.
- D. 2024 Holiday Schedule: Hawkins moved to approved proposed 2024 holiday schedule as presented, second by Colvin. All ayes, motion carried.

11. Managers report. Received feedback from Michigan Township Participating Plan Risk Management Assessment: recommended to register with HRMuni. Recommended to conduct criminal background checks on new employees. Recommended to put first aid kit in van. Recommended to apply for generator grant from ParPlan. Still no PEG or Franchise fees from Leonard.

12. Committee Reports: None



Ed Hunwick Chair



Karen Geibel Vice Chair

10/31/23 mh