

Oxford Area Cable Commission
July 28, 2025
Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371

A duly-posted meeting of the Oxford Area Cable Commission was held on July 28, 2025 at the Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371 at 5:00 p.m.

PRESENT: Ed Hunwick, Maureen Helmuth, John Hawkins, Catherine Colvin Absent: With notice: Karen Giebel, Station Manager Teri Stiles and Dave Kenny.

Agenda Moved by Catherine Colvin and supported by Maureen Helmuth to approve the agenda as Presented. All ayes, motion carried.

May 19, 2025: Minutes: Moved by Helmuth, supported by Hawkins, to approve the minutes of May 19, 2025 meeting as presented. All ayes, motion carried.

Bills: Items:

7A. Moved by Helmuth, supported by Colvin to approve the bills in the amount of \$51,273.69 Roll Call Vote: Ayes: Hawkins, Colvin, Hunwick, Helmuth. Motion carried.

7B and C. to receive and file Items 7b and 7c. Motion carried.

8A. Helmuth moved to receive and file items 8A and B, Colvin seconded to Receive and File the Michigan Class Investment report and the Oakland County Investment Pool. All ayes, motion carried.

8C. House Bill 4965, no movement.

D. PEG station franchise and PEG fee decline. Informed commission of comparison done by MICMA of decline in PEG station revenue from 2019 to 2024.

9a Next Meeting date. Consensus to keep on September 22, 2025 as previously approved.

10. New Business:

A. 2025 Budget Amendments - There was a question as to if the amendments could be done without full community representation. Helmuth moved, supported by Commissioner Hawkins to table 10A.

B. Earned Sick Time Act - Manager worked with Human Resource person from Oakland County to create Earned Sick Time Amendment to include in Employee Handbook. Helmuth motioned to adopt Earned Sick Time Act amendment to Employee Handbook, seconded by Colvin. Roll Call Ayes: Hawkins

11. Managers Report: Stiles reviewed managers report. It's been quiet. OCTV continues to host the Oxford Chamber OPN Business group, developing survey and delivery focus on revenue, community interest, working on 2026 budget for Oxford Township deadline, attended AI seminar, need to diagnose OCTV sign lighting, nest in exhaust vent, needed repairs to toilet in men's bathroom, fire extinguisher inspection complete for the year.

12. Committee Reports: None

13. Commissioner Comments: Helmuth no longer on Village Council, now serving on the OACCC as private citizen. Hunwick asked about updating website. Working with our Webmaster to correct and update.

Helmuth moved, Colvin seconded to adjourn at 5:00 p.m. All Ayes, motion carried.

 Date 9/22/25  Date 9/22/25

Ed Hunwick Chair

Karen Giebel Vice Chair
Giebel

TS