

**Oxford Area Cable Commission**

**June 14, 2021**

**Oxford Township Offices, 300 Dunlap Road**

**A regular meeting of the Oxford Area Cable Commission was held on June 14, 2021, at 300 Dunlap Road, Oxford, Michigan, at 4:00 p.m.**

**PRESENT: Ed Hunwick, Charlene Sutherby, Maureen Helmuth, Bill Dunn, Karen Geibel . Also Present Dave Kenny, Bill Service, Teri Stiles and Rachael Fromwiller.**

**Approval of Agenda: Moved by Dunn, supported by Helmuth to approve the agenda as presented. All ayes, motion carried.**

**Public Comment: Dunn requested the staff run info on Cable Channel regarding the new social districts in the Village of Oxford's downtown. Stiles stated they have, and will continue including rules and limitations.**

**May 24, 2021: Minutes: Moved by Helmuth, supported by Sutherby to approve the minutes of May 24, 2021 as presented. All ayes, motion carried.**

**Moved by Dunn, supported by Helmuth to receive and file agenda items 7a, 7b, and 7c. Including the bills in the amount of \$19025.22. Roll Call Vote: Ayes: Dunn, Helmuth, Sutherby, Hunwick, Geibel. Motion carried.**

**Sutherby moved and Geibel seconded to receive and file the bill and renewal information from Decker Insurance and to pay the bill in the amount of \$8141.00. Roll Call Vote: Ayes: Sutherby, Geibel, Hunwick, Dunn, Helmuth. Motion Carried.**

**Manager's Report: On June 6th, Cable Company had 3 events, and 3 crews covering the events simultaneously. Went off well. Proud of crew teams.**

**Dunn moved and Helmuth supported to receive and file the managers report.**

**Sutherby moved, Dunn Seconded to received and file Agenda Items 8a and 8b motion carried**

Geibel moved and Sutherby seconded to removed agenda item 9b. All ayes, motion carried.

3 year budget projection: Dunn requested the station manager present a 3 year projected budget by the September regular commission meeting.

Closed Session: Dunn moved, Helmuth seconded to enter into a closed session per the open meetings act at 4:34 p.m. for the purpose for the employee review of B. Service w/ the full commission and Bill Service present. Roll call vote: Ayes: Sutherby, Dunn, Geibel, Hunwick, Helmuth. Motion carried.

Dunn moved and Helmuth seconded to return to Open meeting. All ayes, motion carried.

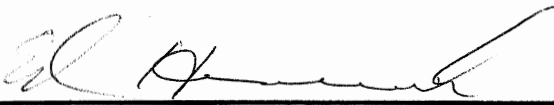
Closed Session: Helmuth moved, Sutherby seconded to enter into a closed session per the open meetings act at 5:00 p.m. for the purpose for the employee review of T. Stiles w/ the full commission and T. Stiles present. Roll call vote: Ayes: Sutherby, Dunn, Geibel, Hunwick, Helmuth. Motion carried.

Dunn moved and Helmuth seconded to return to Open meeting at 5:12 . All ayes, motion carried.

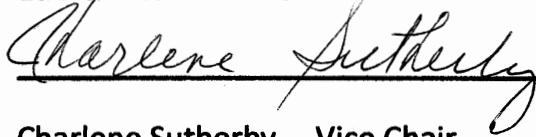
Dunn moved, Helmuth seconded to receive and file the employee self evaluation form.

Dunn moved to increase B. Services wages with a 2 1/2% raise effective June 14, 2021. Roll Call Vote: Ayes: Sutherby, Hunwick. Nays: Geiber, Dunn, Helmuth. Motion failed.

Dunn moved, Helmuth seconded to adjourn at 5:39 p.m. All ayes, motion carried.

 7-26-2021

Ed Hunwick Chairman

 7-26-2021

Charlene Sutherby Vice Chair