

Oxford Area Cable Commission

January 10, 2022

Oxford Township Offices, 300 Dunlap Road

A meeting of the Oxford Area Cable Commission was held on October 25, 2021, at 300 Dunlap Road, Oxford, Michigan, at 4:30 p.m.

PRESENT: Ed Hunwick, John Hawkins, Margaret Payne . Absent: Maureen Helmuth and Karen Geibel

4) Approval of Agenda: Moved by Marge Payne supported by John Hawkins to approve the agenda removing 10A. All no, motion carried. Commissioner Hunwick motioned to delete item 10A and add under New Business, 10D Meeting Location and 10E Employee Benefits to the agenda, supported by John Hawkins. Role call All ayes

5) Public Comments: None

6) Minutes of November 22, 2021: Moved by Payne, to approve with change of typo to correct from "charge," to "change" supported by Hawkins . All ayes, motion carried. 7) Bill Review:

A. OACCC Expense Revenue Bill Run for Approval - 11/22/21 - 12/20/21:

Moved by Payne, supported by Hawkins to approve bill run in the amount of \$66,067.95. All ayes in a Role Call Vote. Motion carried.

B. OACCC Year to Date Revenue & Expenses Report Full Year 2021 -

C. OACCC INVOICE G/L DISTRIBUTION REPORT FOR SEPTEMBER 2021 Moved by Payne to bundle B & C to receive and file, supported by Hawkins. All ayes, motion carried

8) Receive and File:

A. Oakland County Investment Pool - 2022. \$175, 352.00 in the bank. Payne moved, second by Hunwick to receive and file. All ayes, motion carried.

B. Manager's Report - Stiles Reported Covid effected station which put back installation of Playback System. Network system went down, need to replace hard drive, which will cost us unplanned professional services. Did employee reviews in January. Did studio tour through Parks and Recreation. Researching sign for north side of building. Looking into specs for sound booth.

9) Unfinished Business

A. Employer Identification Number Status - Hunwick Township auditor is working on finalizing.

10) New Business:

A. 2022 OACCC Meeting Schedule and Location of Meeting. Payne moved, Helmuth second to approve the 2022 meeting dates as presented. All ayes, motion carried.

Helmuth requested meeting dates should be on agenda each meeting. Hunwick will miss February meeting. Payne is an alternate. Secretary will conduct meeting in case of chair and vice chair absence. Meeting location set aside until February meeting.

B. Employee Review Form Clarification - Directed manager to do review and make recommendations.

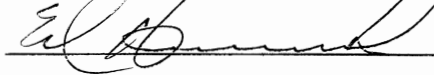
C. Employee Benefits: Board suggested manager pursue possible health care benefits for full-time employees to work with N.O.T.A.

Committee Reports None

Commissioner Comments

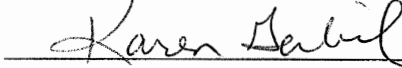
Public Comments: None

Payne moved, Helmuth seconded to adjourn at 5:17 PM. All ayes, motion carried.

 3-28-22

Ed Hunwick Board Chair

Date

 3-28-22

~~TBD~~ Vice Chair Date



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