

Oxford Area Cable Commission

February 20, 2023

Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371

A regular meeting of the Oxford Area Cable Commission was held on February 20, 2023, at the Oxford Township Offices, 300 Dunlap Rd. Oxford, MI 48371 at 4:30 p.m.

PRESENT: Karen Geibel - Vice Chair (Add. Twp), Catherine Colvin - Treasurer (Ox Twp.), Maureen Helmuth - Secretary (Ox. Vill), John Hawkins (Leo. Vill). (Super Quorum Present) Also Present: Teri Stiles, Dave Kenny and Joseph Calhoun.

Absent: Ed Hunwick - Chair (Ox Two.)

Approval of Agenda: Moved by Helmuth, supported by Colvin to approve the agenda as Presented. All ayes, motion carried.

January, 2023: Minutes: Moved by Helmuth, supported by Hawkins, to approve the minutes of January 23, 2023 as corrected. All ayes, motion carried.

Bills: Moved by Helmuth, supported by Colvin to approve Items 7a including the bills in the amount of \$23639.79. Roll Call Vote: Ayes: Helmuth, Colvin, Geibel, Hawkins . Motion carried

Helmuth moved and Colvin supported to receive and file agenda item 7b and 7c. All ayes motion carried.

8A. Helmuth moved, Colvin seconded to receive and file agenda items 8 A and B. All ayes, motion carried.

9a Next Meeting date. Colvin moved, Hawkins seconded to cancel the March meeting, and schedule our next meeting for April 24, 2023. All ayes, motion carried.

10a. Purchase of Equipment. Geibel moved, Hawkins seconded to approve the purchase of 2 Sony Camcorders and a lighting package from B & H for up to \$7000. Roll Call Vote: Colvin, Hawkins, Geibel, Helmuth. Motion Carried.

10b. Manager's evaluation. Geibel stated Personnel Committee met with Stiles. Station is doing great, Streaming is progressing. Committee recommends a 6% pay increase for 2023.

Helmuth moved, Hawkins seconded to approve a 6% increase to Stiles salary for the 2023 budget year, retroactive to January 1, 2023. Roll Call Vote: Helmuth, Hawkins, Colvin, Geibel. Motion carried.

11. Manager's Report

Stiles stated that OCCTV was collaborating with Lake Orion on several items. Sharing available programming, and a food drive.

Van is in need of some minor repairs. Sensors need to be replaced.

Staff is working on a new website. Oxfordcommunitytelevision.org

Experiencing 10,000 hits monthly on YouTube.

Stiles rejoined the Chamber board.

Looking for a possible grant to cover the cost of Closed Caption.

Helmuth moved, Colvin seconded to adjourn at 5:10 p.m.

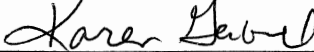
12. Committee Reports.

No reports from Committees.

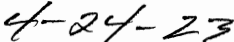
Hunwick moved, Geibel seconded to adjourn 5:49pm. All Ayes, motion carried.



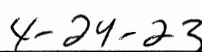
Ed Hunwick Chair



Karen Geibel Vice Chair



Date



Date