

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,
DECEMBER 22, 2014

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, December 22, 2014 at the Oxford Veteran's Memorial Civic Center, 2nd Floor, 28 N. Washington St., Oxford, MI 48371.

Members Present: Ed Hunwick (Chairman, Oxford Township), Charlene Sutherby (Vice-Chairperson), Susan Bossardet (Secretary), Lori Fisher (Treasurer), and Melvin "Buck" Cryderman (Oxford Township).

Members Absent: None

Also Present: Station Manager Bill Service, Dave Kenny, Elgin Nichols, and attorney Robert Davis.

Chairman Hunwick called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Commissioner Bossardet moved, Commissioner Sutherby seconded, to approve the Regular Meeting Agenda of December 22, 2014 as amended:

Adding item 9.E. Oxford Township Audio/Visual Equipment

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Cryderman moved, Commissioner Fisher seconded, to approve the minutes of November 24, 2014 as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

BILL REVIEW

Commissioner Fisher moved, Commissioner Sutherby seconded, to approve the Income and Expense Report for 12/01/14 – 12/15/14 in the total amount of \$15,876.62, as presented.

Ayes: Fisher, Hunwick, Sutherby, Bossardet, Cryderman

Nays: None

Absent: None

Motion Carried.

Commissioner Sutherby moved, Commissioner Cryderman seconded, to receive and file the Revenue and Expenditure Report for Period Ending 12/31/2014, as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

Commissioner Bossardet moved, Commissioner Cryderman seconded, to receive and file the Invoice GL Distribution Report for 11/01/14-11/30/14.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

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UNFINISHED BUSINESS

Bob Davis Action Items from 11/24/14 Meeting

Commissioner Cryderman moved, Commissioner Bossardet seconded, to direct Chairman Hunwick to distribute the draft Interlocal Agreement for review and potential approval of the four member communities by resolution.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

NEW BUSINESS

2015 OACCC Budget

Discussion only. No action.

2014 OACCC Budget - Amendments

Commissioner Cryderman moved, Commissioner Sutherby seconded, to approve budget amendments as presented, with pages 15 and 16 of the meeting packet attached to these minutes.

Ayes: Hunwick, Sutherby, Bossardet, Cryderman, Fisher

Nays: None

Absent: None

Motion Carried.

Discussion was held regarding reallocation of funds for eventually moving the station. Further discussion will be held at the January 26, 2015 meeting.

Leonard and Addison Franchise Fees

Discussion only. No action.

Demand Letter for AT&T Audit

Commissioner Bossardet moved, Commissioner Cryderman seconded, to approve an amount not to exceed \$500.00 to send a joint Demand Letter from all Michigan communities involved in the AT&T audit.

Ayes: Sutherby, Bossardet, Cryderman, Fisher, Hunwick

Nays: None

Absent: None

Motion Carried.

Oxford Township Audio/Video Equipment

Commissioner Bossardet moved, Commissioner Cryderman seconded, that this is our base service. This is what we do. This is what we provide. If you want . . . something above that, then you need to handle that.

Ayes: 4 Nays: 1 (Fisher) Absent: 0

Motion Carried.

COMMITTEE REPORTS

Commissioner Bossardet moved, Commissioner Cryderman seconded, to set aside the Committee Reports.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

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MANAGER'S REPORT

Manager's Report

OCTV has made a positive difference to its viewers. In October 2013, the Commission approved \$60,000.00 for new equipment, which included two Dell computers and the new tri-caster.

In February 2014, the Commission approved the Station Mission Statement, Objectives and the One and Three Year Plans. The Commission also approved a new wage matrix.

In April 2014, the Commission approved an additional \$27,500.00 for new sports equipment.

Also in 2014, the Commission approved the promotion of Teri Stiles to full-time production manager.

(Commissioner Cryderman left the meeting at 5:24 p.m.)

COMMISSIONER COMMENTS

The Commissioners wished everyone a Merry Christmas and Happy New Year.

PUBLIC COMMENTS

None.

ADJOURNMENT

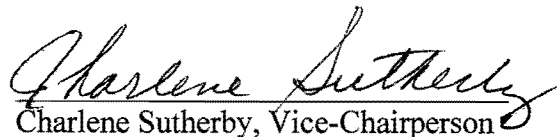
Commissioner Fisher moved, Commissioner Bossardet seconded, to adjourn the meeting at 5:27 p.m.

Ayes: 4 Nays: 0 Absent: 1

Motion Carried



Ed Hunwick, Chairperson



Charlene Sutherby, Vice-Chairperson

3-23-2015

Date Approved

/s/mm