

Meeting of the Oxford Area Cable Communications Commission December 7, 2020
22 W. Burdick
Oxford, MI 48371

- 1) Chair Ed Hunwick called the ZOOM meeting to order at 4:05 p.m.
- 2) Respects to the Flag
- 3) Members Present: Ed Hunwick (Chair, Township of Oxford), Char Sutherby (Vice-Chairperson, Leonard Village), Maureen Helmuth joined (Village of Oxford), and Bill Dunn (Township of Oxford)

Also Present: Bill Service, Dave Kenny, Teri Stiles

4) Approval of Agenda:

Motion by Commissioner Dunn/seconded by Commissioner Sutherby to approve the agenda to add the election of officers for 2021 to New Business 10c .

Ayes: 3 Nays: 0 Motion Carried

5) Public Comment: - None

6) Approval of OACCC Meeting Minutes August 24, 2020:

Commissioner Dunn moved to approve / second by Commissioner Sutherby.

Ayes: 3 Nays: 0 Motion Carried

7) Bill Review:

A) OACCC Expense/Revenue bill Run for Approval- 8/17/20 through 11/23/20

Commissioner Dunn motioned to approve the Bill Run in the amount of \$63,274.37 /second by Commissioner Sutherby.

Role Call Vote Ayes: 3 Motion Carried

B) OACCC Year to Date Revenue and Expense Report - 2020

Commissioner Dunn motion/second by Commissioner Sutherby to receive and file.

Role Call Vote Ayes: 3 Motion Carried

C) OACCC Expense/Revenue bill Run for August, September, October, November 2020

Commissioner Dunn moved to receive and file/second by Commissioner Sutherby

Role Call Vote Ayes: 4 Motion Carried

8) Unfinished Business - None

9) Receive and File Items:

A) Oakland County Investment Pool - Commissioner Dunn moved to receive and file/second by Commissioner Helmuth

Role Call Vote Ayes: 4 Motion Carried

B) 2021 Proposed Meeting Schedule -

Commissioner Dunn to approve as presented/support by Helmuth

Role Call Vote Ayes: 4 Motion Carried

10) New Business

A) Manager's Report -

Lost an employee who went to national car commercial company full-time, Alexis Ware now working for WDIV part-time and part-time with OCTV, Dan Zwiiez will be covering shoots with Teri Stiles for all programming going forward. Sports and school producer on leave until school back in session. Still have many viewers of our programs. No problems with budget, no problems with station.

Commissioner Dunn motioned to Receive and File/second by Commissioner Sutherby

Role Call Vote Ayes: 3 No: 1 Helmuth Motion Carried

B) 2021 Budget - Budget expected to balance in 2021, per Commissioner Hunwick, manager is confident with projections.

Commissioner Dunn moved to approved the 2021 budget with figures presented at \$364,330/ supported by Commissioner Sutherby

Role Call Vote Ayes: 4 Motion Carried

C) Election of Officers for 2021

Commissioner Dunn moved to keep same officers and volunteered to become Treasurer/ supported by Commissioner Helmuth

Role Call Vote Ayes: 4 Motion Carried

11) Committee Reports:

1. Technical Committee - Hunwick, Newby None
2. Personnel Committee - Helmuth, Sutherby None

COMMISSIONER COMMENTS

Commissioner Sutherby - Concern that a Leonard Village and Addison Township resident each lose cable service every night and get it back in the morning. Commissioner Dunn volunteered to contact Karen Coranado to address the issue.

Commissioner Helmuth - Asks that Manager's Report be written out and included in packet.

Chair Hunwick - Merry Christmas and Happy New Year

Commissioner Dunn - Concern not all township meetings have been aired. Stiles explained OCTV is not getting zoom meetings from the municipalities and will send out notice of request to all entities for copies of their meetings.

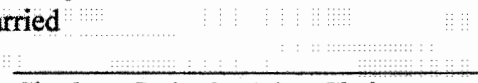
PUBLIC COMMENTS - None

ADJOURNMENT

Commissioner Dunn moved/ seconded, by Helmuth to adjourn at 5:05 PM

Ayes: 4 Nays: 0 Motion Carried


Ed Hunwick, Chairperson


Charlene Sutherby, Vice-Chairperson

3-14-21
Date Approved
/tls