

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,  
AUGUST 24, 2015

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, at the Village of Oxford Offices at 22 West Burdick, Oxford, MI 48371  
Members Present: Ed Hunwick (Chairman, Oxford Township), Charlene Sutherby (Vice-Chairperson), Sue Bossardet (Secretary), Lori Fisher (Treasurer), and Melvin "Buck" Cryderman (Oxford Township).

Members Absent: - None

Also Present: Station Manager Bill Service and Teri Stiles.

Chair Hunwick called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Commissioner Cryderman moved, Fisher seconded, to approve the Regular Meeting Agenda of August 24, 2015 as presented.

Ayes: 5      Nays: 0      Absent:

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Fisher to approve the minutes of July 27, 2015 with the change of meeting location to the Oxford Village Office Chamber, second by Commissioner Sutherby.

Ayes: 5      Nays: 0      Absent:

Motion Carried

BILL REVIEW

Commissioner Cryderman moved, Commissioner Sutherby seconded, to approve the Expense/Revenue Bill Runs for Approval for 7/27/15 through 8/10/15 in the total amount of \$26,915.41 as presented.

Roll Call Vote

Ayes: 5      Nays 0      Absent:

Motion. Carried

Commissioner Fisher noted the August 2015 Franchise fees came in for August and on target for the expected yearly revenue, included in the report. Commissioner Sutherby moved, Commissioner Fisher seconded, to receive and file the Year to Date Revenue and Expenditure Report for 2015 as presented.

Ayes: 5      Nays: 0      Absent:

Motion Carried.

Commissioner Cryderman moved, Commissioner Fisher seconded, to receive and file the Invoice GL Distribution Report for July, 2015

Ayes: 5      Nays: 0      Absent:

Motion Carried

UNFINISHED BUSINESS

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**Television Service Provider Options - Service/Stiles**

No activity

**Employee Handbook - Hunwick**

Commissioners Hunwick and Fisher went through Handbook page by page and are compiling changes to bring to commission for approval.

NEW BUSINESS

**Legal Bill from Bob Davis - Hunwick**

Motion to pay bill for legal opinion on building lease.

Commissioner Sutherby moved, second by Commissioner Cryderman to pay the bill received from Davis/Listman PLLC in the amount of \$399.

Roll Call Vote

Ayes: 5                      Nays 0

**Oxford Township Financial Update - Hunwick**

Hunwick informed commission he would like to inform Oxford Township Board of OACCC future plans for relocation and general fund status. Commissioner Bossardet motioned a Closed Session Meeting, for August 31, 2015 at the Village Offices, in order to discuss relocation options first, second by Commissioner Cryderman.

Roll Call Vote

Ayes: 5      Nays: 0

COMMITTEE REPORTS:

**School Participation Committee:** None

**Technical Committee:** None

**Personnel Committee:** None

**Facilities Committee:** None

MANAGER'S REPORT

Two college employees back to school.

Employee vacations done as summer is a slow time of year and opportune to take vacations.

School events will begin at the end of August/beginning of September all teams in place to cover them

Production Manager and Station Manager will attend fall station tours in Midland/Saginaw areas

Teri Stiles will be attending the Philo Awards Festival on October 23, 2015 for Excellence in Directing nomination.

COMMISSIONER COMMENTS

**Commissioners Cryderman** - None

**Commissioner Fisher** - None

**Commissioner Bossardet** - Complimented *Leonard Mill* and *Lone Ranger* productions.

**Commissioner Sutherby** - Enjoyed working with Ryan and Talon on the *Leonard Mill* project, and John Ojens on *MyLife*.

**Chair Hunwick** - Good luck to the station on the Philo nomination.

PUBLIC COMMENTS

Teri Stiles - Watch Char on *My Life*.

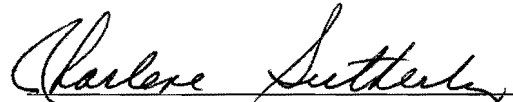
ADJOURNMENT

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Commissioner Fisher moved, Commissioner Sutherby seconded, to adjourn.

**Ayes: 5                      Nays: 0                      Motion Carried**

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Ed Hunwick, Chairperson

  
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Charlene Sutherby, Vice-Chairperson

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Date Approved

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