

Meeting of the Oxford Area Cable Communications Commission June 24, 2019
2975 Seymour Lake Road, Ste A, Oxford MI 48371

- 1) Chair Ed Hunwick called the meeting to order at 4:02 p.m.
- 2) Respects to the Flag
- 3) Members Present: Ed Hunwick (Chair, Township of Oxford), Char Sutherby (Vice-Chairperson, Leonard Village), Maureen Helmuth (Village of Oxford)
Absent: Jacob Newby (Township of Addison)
Late: Bill Dunn (Township of Oxford)
Also Present: Bill Service Dave Kenny, Teri Stiles

4) Approval of Agenda:

Motion by Commissioner Helmuth/seconded by Commissioner Helmuth to approve the agenda as presented.

Ayes: 3 Nays: 0 Motion Carried

5) Public Comment: - None

6) Approval of OACCC Meeting Minutes April 29, 2019

Commissioner Helmuth moved to approve / second by Commissioner Sutherby.

Ayes: 3 Nays: 0 Motion Carried

7) Bill Review:

A) OACCC Expense/Revenue Bill Run for Approval- 4/29/19-6/10/19
Commissioner Sutherby motioned to approve Bill Run in the amount \$45,104.41 /second by Commissioner Helmuth.

Manager Service stated employee hours are higher, but cut hours down for summer including Concerts in the Park.

Role Call Vote Ayes: 3 Motion Carried

B) OACCC Year to Date Revenue and Expense Report - 2019

Commissioner Sutherby motion/second by Commissioner Helmuth to receive and file.

Ayes: 4 Nays: 0 Motion Carried

C) OACCC Invoice GL Distribution Reports for - April & May 2019

Commissioner Helmuth motion/second by Commissioner Sutherby to receive and file.

Ayes: 4 Nays: 0 Motion Carried

8) Unfinished Business :

A. Status on new OCTV Facility - Service

Facility is done and Parks & Recreation will be finishing the parking lot after the 4th of July.

9) Receive and File Items :

A) Oakland County Investment Pool -

Commissioner Sutherby commented the investment interest is much lower (due to studio construction). Sutherby motioned/second by Helmuth to receive and file.

Role Call Vote Ayes: 4 Nays: 0 Motion Carried

10) New Business

A) Commissioner's response's on respective municipalities franchise, PEG Fee negotiations - Stiles

Production Manager Stiles explained Charter Contract due in August. Requested-Commissioners deliver Justification of PEG Fee Request to community supervisors to include in the Charter Contract with a 2% write-in of PEG fees along with the recurring 5% Franchise Fees. Requested all communities to meet with Charter representative to discuss the PEG fee request. Reinforced contract must be returned to Charter by August 2019. Stiles offered to speak with perspective boards regarding why PEG fees are to be included in contract.

11) Committee Reports:

1. Technical Committee - Hunwick, Newby Will get together later in the summer to discuss some issues.

2. Personnel Committee - Helmuth, Sutherby -

Commissioner Helmuth motion to suspend personnel committee until the first of the year/second by Dunn.

Ayes: 4 Nays: 0 Motion Carried

3. Facilities Committee - Dunn, Hunwick - Dunn questioned need for Facilities Committee. Commissioner Sutherby motioned to suspend facilities committee/second by Commissioner Helmuth.

Ayes: 4 Nays: 0 Motion Carried

12) Manager Report - Service

Informed board of new intern (shadow intern) volunteer, audio specialist.

Commissioner Dunn moved to receive and file Manager Report/second by Commissioner Helmuth.

Ayes: 4 Nays: 0 Motion Carried

COMMISSIONER COMMENTS

Commissioner Helmuth - Great Open House, really liked the video, great turn out.
Vice Chair Sutherby - Same as Commissioner Helmuth, and did a good job on the Tough Mudder.

Commissioner Dunn - Glad Open House went well and happy and safe 4th of July.

Chair Hunwick - Thanks to various township leaderships for going after PEG fees for OCTV.

PUBLIC COMMENTS - None

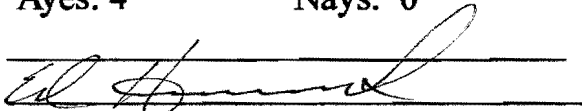
ADJOURNMENT

Commissioner Dunn moved/ seconded, by Commissioner Helmuth to adjourn at 4:23 PM

Ayes: 4

Nays: 0

Motion Carried

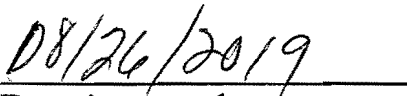


Ed Hunwick, Chairperson

son



Charlene Sutherby, Vice-Chairperson



Date Approved

/tls