

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,
June 22, 2015

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, at the Addison Township Government Offices, 1440 Rochester Rd, Addison, MI 48367.

Members Present: Ed Hunwick (Chairman, Oxford Township), Charlene Sutherby (Vice-Chairperson), Sue Bossardet (Secretary), Lori Fisher (Treasurer), and Melvin "Buck" Cryderman (Oxford Township).

Members Absent: None

Also Present: Station Manager Bill Service, Dave Kenny.

Chairman Hunwick called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Commissioner Fisher moved, Commissioner Bossardet seconded, to approve the Regular Meeting Agenda of June 22, 2015 as presented.

Ayes: 5 Nays: 0 Absent:

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Fisher moved, Commissioner Bossardet seconded, to approve the minutes of April 27, 2015 as presented.

Ayes: 5 Nays: 0 Absent:

Motion Carried

BILL REVIEW

Commissioner Fisher moved, Commissioner Cryderman seconded, to approve the Income and Expense Report for 5/4/15, 5/18/15, 6/1/15, and 6/15/15 in the total amount of \$38,878.64 as presented.

Ayes: 5 Nays: Absent: 0

Motion. Carried

Commissioner Fisher moved, Commissioner Cryderman seconded, to receive and file the Revenue and Expenditure Report for Period Ending 06/30/15 as presented.

Ayes: 5 Nays: Absent: 0

Motion Carried.

Commissioner Sutherby moved, Commissioner Cryderman seconded, to receive and file the Invoice GL Distribution Report for April and May, 2015

Ayes: 5 Nays: 0

Motion Carried

UNFINISHED BUSINESS

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AT&T Aduit Status - Hunwick

Commissioner Hunwick received an email from AT&T that the monies from the ongoing AT&T audit will be distributed to the prospective municipalities will be issued the last week of June or first week of July, 2015.

School Relationship Status - T. Stiles

Communication still open; received three student referrals from video instructor, C. Menard, and continue to air student programming.

Television Service Provider Options - Service/Stiles

It was the concensus of the commission to approve approaching the Brandon Township Board, in a public meeting, to see if there is an interest in the community of Brandon in obtaining a Public Access Management Service Provider.

NEW BUSINESS

Employee Handbook - Hunwick

As the Inter-local Agreement is now signed, Commissioner Lori Fisher and Chair Ed Hunwick will now begin updating the Employee Handbook.

OCTV Income Fund Recovery - Service

Station Manager Bill Service asked for the miscellaneous DVD surplus revenue be re-distributed back into the budget to supplement funds.

Currently, DVD revenues have not yet met the 2015 operational revenue expectation.

Relocation Status - Service

Chair Hunwick proposed pursuing talks with Oxford Township and Parks and Tec to build a facility on the Fire Department property in the village. Station Manager Service proposed consideration of the former funeral home located in the downtown district.

School Participation Committee: None

Technical Committee: None

Personnel Committee: None

Facilities Committee: None, refer to Relocation Statue.

MANAGER'S REPORT

For sixth year in a row, OCTV was awarded the American Legion Station of the Year

Have two college interns for the summer, MSU student, Ryan Myers returning for a second summer. Talon Rudel is attending Grand Valley.

Program schedule is now being published in the Oxford Leader, and their website, the first of the month.

Hosting the Chamber Coffee Connect in July.

Produced a disclaimer throughout the June School Board meeting due to vulger language.

Letter sent, every months, relative to noise and parking lot issues.

COMMISSIONER COMMENTS

Commissioners Bossardet was concerned about whether the band trip program was shot by a volunteer or was it paid for by OCTV. Rod Wright volunteered. Bossardet also requested all agenda items be accompanied by paperwork. Backed by Cryderman and Hunwick.

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Chair Hunwick suggested program timing should be discussed at the next meeting as Commissioner Bossardet is not happy seeing sports played during the week.
Congratulations from Chair Hunwick for the American Legion Award, stating OCTV does a pretty good job.

PUBLIC COMMENTS

Elgin Nichols expressed appreciation to the board for working with OCTV.


ADJOURNMENT

Commissioner Sutherby moved, Commissioner Cryderman seconded, to adjourn.

Ayes: Nays: Absent: Motion Carried



Ed Hunwick, Chairperson



Charlene Sutherby, Vice-Chairperson

Date Approved
/tls