

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,  
OCTOBER 24, 2016

A Regular Meeting of the Oxford Area Cable Communications Commission was held October 24, 2016 at the Oxford Village Chamber, Oxford MI.

- 1) Chair Sue Bossardet called the meeting to order at 4:00 p.m.
- 2) Respects to the Flag
- 3) Members Present: Sue Bossardet (Chairperson, Oxford Village), Charlene Sutherby (Vice-Chairperson, Village of Leonard), Buck Cryderman (Secretary, Township of Oxford), Ed Hunwick (Oxford Township), Lori Fisher (Treasurer, Addison Township)  
**Also Present:** Station Manager Bill Service, Dave Kenny, Teri Stiles, and Township Supervisor Bill Dunn

4) APPROVAL OF THE AGENDA

Station Manager Bill Service requested Station Relocation to be placed back under "Unfinished Business."

Motioned by Commissioner Sutherby/second by Commissioner Fisher to accept updated agenda.

Ayes: 5                      Nays: 0                      Motion Carried

- 5) PUBLIC COMMENT - Township Supervisor Dunn requested commission to consider purchasing a drone to make more professional-looking footage of parade, promo, events and unforeseen uses. Requests to be put on November agenda for discussion/decision.

6) APPROVAL OF MINUTES

Commissioner Fisher moved to accept minutes September 26, 2016 as presented /second by Commissioner Cryderman.

Ayes: 5                                      Nays: 0                      Motion Carried

7) BILL REVIEW

**A) OACCC Expense/Revenue Bill Runs - 10/03/16 through 10/17/16 in the amount of \$19,600.72**

Fisher motioned to approve / second by Sutherby.

Roll Call    Vote    Ayes: 5    Nays: 0                      Motion Carried

**B) OACCC Year to Date Revenue/Expenditure Report**

Cryderman moved to receive and file/second by Sutherby to receive and file.

Ayes: 5                                      Nays 0                      Motion. Carried

**C) OACCC Invoice GL Distribution Report - September 2016.**

Fisher motioned/second by Hunwick to receive and file.

Ayes: 5                                      Nays 0                      Motion. Carried

8) UNFINISHED BUSINESS

**A) Employee Handbook - Fisher** - Was able to retrieve Spring (2016) draft and is making changes from prior to appendix items, but lost, due to computer crash. Commissioner Bossardet will send latest digital copy to Commissioner Fisher to have ready for review at next meeting.

No Motion

