

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,  
April 25, 2016

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, April 21, 2016 at the Oxford Village Chamber, Oxford MI.

- 1) Chair Sue Bossardet called the meeting to order at 4:00 p.m.
  - 2) Respects to the Flag
  - 3) Members Present: Sue Bossardet (Chairperson, Oxford Village),  
Charlene Sutherby (Vice-Chairperson), Buck Cryderman (Secretary),  
Lori Fisher (Treasurer), (Oxford Township), Ed Hunwick
- Also Present:** Station Manager Bill Service, Dave Kenny, Teri Stiles.

APPROVAL OF THE AGENDA

Commissioner Fisher motioned to accept agenda with additions/second by Commissioner Sutherby.  
Ayes: 5                      Nays: 0                      Motion Carried

PUBLIC COMMENT - None

APPROVAL OF MINUTES

Bossardet requested correction of February 22, 2016 and March 28, 2016  
Commissioner Fisher moved, to accept /second by Cryderman.  
Ayes: 5                                      Nays: 0                      Motion Carried

OACCC Expense/Revenue Bill Runs - 4/4/16 through 4/18/16 in the amount of \$20,554.05

Fisher moved, second by Cryderman to approve.  
Roll Call      Vote Ayes: 5                      Nays: 0                      Motion Carried

OACCC Year to Date Revenue/Expenditure Report

Sutherby moved to receive and file/second by Fisher to receive and file.  
Ayes: 5                                      Nays: 0                      Motion. Carried

OACCC Invoice GL Distribution Report March 2016.

Cryderman motioned to receive and file/Sutherby second to receive and file.  
Ayes: 5                                      Nays: 0                      Motion. Carried

OACCC Invoice GL Distribution Report January 2016.

Fisher moved, Sutherby second to receive and file.  
Ayes: 4                                      Nays: 0                      Motion. Carried

8) UNFINISHED BUSINESS

A ) Employee Handbook - Fisher

Commissioner Fisher emailed out updated copy. Still waiting for answers from Attorney Davis.

- 1) No written recommendations forwarded, however gave oral recommendations to Commissioner Fisher on the following:
- 2) Attorney was comfortable with suspension/termination after arrest of crime / Fisher recommended to leave as is in employee manual.
- 3) Search of desk, bags, and vehicles / Attorney felt fine to leave in as employees carry (OCTV equipment bags) in their vehicles.

Written statement will follow.



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Cryderman informed commission that Oxford Township also wants to gear their board room with recording equipment including multiple cameras and switcher paid for by the cable commission. Not a requirement but a request. Reminding the commission the township gives 100%.  
Chair Bossardet reminded commission the subject has come up before and was turned down by the commission.

COMMITTEE REPORTS:

**Technical Committee:** None  
**Personnel Committee:** None  
**Facilities Committee:** None

MANAGER'S REPORT

Back on the air with AT&T

COMMISSIONER COMMENTS

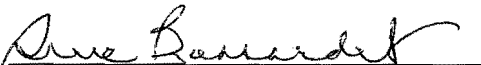
**Commissioner Bossardet** - Happy Mother's Day  
**Commissioner Sutherby** - None  
**Commissioner Fisher** - None  
**Commissioner Hunwick** - None  
**Commissioner Cryderman** - None

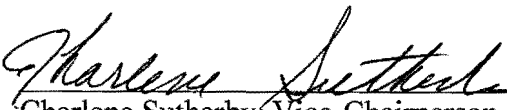
PUBLIC COMMENTS - Stiles submitted 2015 school event report to committee as requested.

ADJOURNMENT

Commissioner Fisher moved, Commissioner Sutherby seconded, to adjourn at 6:07 p.m..

Ayes: 5          Nays: 0          Motion Carried

  
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Sue Bossardet, Chairperson

  
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Charlene Sutherby, Vice-Chairperson

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Date Approved  
/tls