

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,  
March 23, 2015

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, at the Addison Township Government Offices, 1440 Rochester Rd, Addison, MI 48367.

Members Present: Ed Hunwick (Chairman, Oxford Township), Charlene Sutherby (Vice-Chairperson), Byran Cloutier (Secretary), Lori Fisher (Treasurer), and Melvin "Buck" Cryderman (Oxford Township).

Members Absent: Sue Bossardet

Also Present: Station Manager Bill Service, Dave Kenny.

Chairman Hunwick called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Commissioner Cryderman moved, Commissioner Fisher seconded, to approve the Regular Meeting Agenda of March 23, 2015 as presented.

Ayes: 5      Nays: 0      Absent:

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Fisher moved, Commissioner Sutherby seconded, to approve the minutes of February 23, 2015 as presented.

Ayes: 5      Nays: 0      Absent:

Motion Carried

BILL REVIEW

Commissioner Fisher moved, Commissioner Cryderman seconded, to approve the Income and Expense Report for 02/23/15 - 03/09/15 in the total amount of \$20,597.53 as presented.

Ayes: 0      Nays:      Absent: 0

Motion. Carried

Commissioner Sutherby moved, Commissioner Fisher seconded, to receive and file the Revenue and Expenditure Report for Period Ending 03/31/15 as presented.

Ayes: 5      Nays:      Absent: 0

Motion Carried.

Commissioner Sutherby moved, Commissioner Fisher seconded, to receive and file the Invoice GL Distribution Report for 02/01/15 - 02/28/15

Ayes: 5      Nays: 0

Motion Carried

UNFINISHED BUSINESS

**OACCC Inter-local Agreement**

Still need signatures from Village of Leonard. Will carry over to next OACCC Agenda.

**2014 OACCC Budget Amendments follow-up - Fisher**

Commissioner Fisher pointed out the investment pool interest of \$6,728 is a one-time-only revenue share. Great DVD and sponsorship revenue in 2014. The revenue surplus came in higher than anticipated at \$11,267.38.

Motion to accept by L. Fisher / Support from C. Sutherby

Ayes: 5                      Nays: 0                      Absent: 0

Roll Call Motion Passed

NEW BUSINESS

**OCTV Community Events - Service**

Chair Hunwick proposed setting up a line item within the Oxford/Addison Cable Commission budget in order to provide sponsorship funding to local events. The board agreed to table the proposition in order to research charter and legal limitations regarding sponsorships. Station Manager B. Service proposed that at the April commission meeting he present, to the commission, a future strategic planning presentation to the funding municipalities.

Motion by board member L. Fisher / **Support** from B. Cryderman

Ayes: 5                      Nays: 0                      Absent: 0

Motion Passed

**Transfer of \$1000 from "Professional Services" Budget Line to "Education/Workshops" - Service**

Motion by C. Sutherby/ **Support** from B. Cryderman

Transfer \$1000 from the "Contingency Fund" to "Educational Workshop Fund."

Roll Call Ayes: 5                      Nays: 0                      Absent: 0

Motion Passed

**School Participation Committee:** OCTV Manager reported High School video instructor visited studio and is looking for technical collaboration with students in the fall.

**Technical Committee:** None

**Personnel Committee:** None

**Facilities Committee:** Would like direction from the board as to what we are looking for in terms of a building.

MANAGER'S REPORT

\* March was very slow due to no sports. The regular programs were on time.

\* Sent another complaint to TJ Realtor about the parking lot. The exercise folks train at our parking lot and it is very dangerous to us and the patrons. Last week, even using our car horns did not deter them from running behind the parked cars..

\* Sports are up again....soccer starts this week, then softball, baseball and lacross.

\* Good reviews in your packet on face book.

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COMMISSIONER COMMENTS

Commissioners Cryderman and Fisher likes the packet format.

PUBLIC COMMENTS

None.

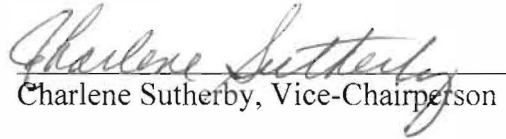
ADJOURNMENT

Commissioner Fisher moved, Commissioner Sutherby seconded, to adjourn the meeting at 5:00 p.m.

Ayes:            Nays: Absent:    Motion Carried



Ed Hunwick, Chairperson



Charlene Sutherby, Vice-Chairperson

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Date Approved

/tls